



FOUR SEASONS
HOTEL
AUSTIN

F A X M E M O R A N D U M

Four Seasons Austin - Catering & Sales Office Fax: 512-477-0704

98 SAN JACINTO BOULEVARD, AUSTIN, TEXAS 78701-4039, U.S.A.
TEL: (512) 478-4500 WORLD WIDE WEB: www.fourseasons.com

CREDIT CARD AUTHORIZATION

I hereby authorize the Four Seasons Hotel Austin to charge my credit card for the following Hotel accommodations and functions. I agree that any dispute will be resolved no later than ten (10) days from the date of the invoice. I understand that an approval authorization will be done with the credit card company seventy-two (72) hours prior to the function date.

For security reasons, we can only accept a faxed form to (512) 478-3117.

Name of group or organization:

PitBull Conference

Arrival Date:

Monday, October 22, 2018

Manager:

Kristen Bray

Vendor Organization or Booth Name:

Vendor Contact Name:

TO BE COMPLETED BY CLIENT:

I hereby authorize the following items:

- Various Charges (may include shipping, box handling, ordered F&B items, applicable parking charges, etc)

to be charged to the following credit card number:

Last 4 Digits on Card

Exp. date

Printed Name of Cardholder

Signature of Cardholder

Phone: _____

E-mail: _____

Billing address, phone number, and e-mail address of card holder:

(Hotel finance will cut along dotted line and shred after processing the approved charges)

Client to Provide Complete Credit Card Number

Exp. date

For Hotel Use Only:

Total Estimated Cost _____ Approval Code Number _____ Account Number _____